



## **BEAULIEU RIVER**

**BUCKLER'S HARD YACHT HARBOUR**

### **JOB DESCRIPTION**

**Job Title:** Marine Operative, Beaulieu River  
6 months fixed term - 40 hours per week

**Employer:** Beaulieu Enterprises Ltd

**Reporting to:** Deputy Harbour Master & Hoist Supervisor

#### **Overall:**

- To assist the Hoist Supervisor in the lifting, launching and storage of all vessels within the Buckler's Hard Yacht Harbour.
- To assist with the patrolling of the Beaulieu River to ensure that the river operates as efficiently and safely as possible in accordance with the Port Marine Safety Code

#### **Key Duties:**

- To assist with the lifting/washing, blocking off, cross-bracing and launching of boats as required.
- To act as visual monitor during boat hoist movements.
- To assist with the un-stepping and re-stepping of boat masts as and when required.
- Check boats stored ashore regularly especially when extreme weather is forecast.
- To make sure all blocks, shores and wedges are stored in their respective areas.
- To deputise for the Hoist Supervisor in their absence
- To assist with the collection and return of boats from berths as and when required, ensuring they are berthed as per the customer's instructions.
- To notify the Deputy Harbour Master of any incidents, maintenance requirements as and when required.
- To ensure all persons operating within the yard are adhering to the safety notes. If not, to report to the Hoist Supervisor any incidents / contractors that are not following health & safety procedures.

- To assist with maintaining the yard and marina in a clean and tidy condition and carry out regular inspections of all areas. To report any maintenance that is required.
- To assist with the patrolling of the Beaulieu River to ensure that the harbour operates as efficiently and safely as possible in accordance with the Port Marine Safety Code.
- Collect Harbour Dues from the marina and river and sell fuel.
- To ensure the highest standards of service to customers, protecting the reputation of the company at all times.
- To assist with the maintenance, repair and servicing of all mooring tackle as required.
- To carry out all duties in a way which will ensure the Health and Safety of staff and visitors is adhered to.
- To undertake any other duties as required by the Harbour Master or Deputy Harbour Master.

**Person specification:**

***Essential***

Experience in the operation of boat handling, crane and machinery operations and storage of boats.

A Full UK Driving Licence

To be customer focused

Be prepared to work outdoors in all conditions

Physical Fitness and ability to undertake outdoor physical work

Able to swim

Basic Clerical and keyboard skills

Ability to work unsupervised

Ability to communicate tactfully and diplomatically at all levels

***Desirable***

Driver Training Certificate to operate Boat Hoist

RYA Level 2 Powerboat Certificate

Fork Lift Certificate

First Aid at Sea

VHF Short Range Radio Licence